

**How much will the services provided by KPA cost?**



The KPA deducts a fee from the monthly paid rental up to 5% to cover the administrative cost of the rental services provided to the property right holder. In addition, other costs related to the property (such as insurances and taxes) may be deducted in accordance with applicable laws.

Please note that there is a fee imposed by private banks for transferring money to your bank account.



Within Kosovo the fees are low, however if you request the collected rent to be transferred to accounts in banks outside Kosovo, the fees may be as high as €15 per transaction.

**Please note:**

The KPA does not guarantee any income from your property. If the property is not rented, no income may be expected.

If the tenant does not pay then no payment will be transferred to you. If the tenant does not pay then KPA will execute an eviction on the property and attempt to allocate a new tenant who will agree to pay rent.

KPA takes no responsibility for damage to property in the event that such an eviction process occurs. If the property is rendered uninhabitable during the process KPA will return possession of the property to the property right holder.

*HPD protected your home in Kosovo,*

*KPA will rent it for you.*

**Beograd/Belgrade**

Kosovska 49/8  
Tel: 011 334 5513 or 224 5314  
Fax: 011 334 4452

**Gjilan/Gnjilane**

Rade Popovic/Washington Street  
Tel: 0280 20 289 - fax: 0280 24 067

**Kragujevc/Kragujevac**

9, "Lole Ribara" Street 3rd Floor  
Tel: 034 330-234; 330-784

**Mitrovicë/Mitrovica**

Southern part: Mbrateresha Teute Str. (opposite Yugobanka)  
Tel: 028 30 136 and 30137 - fax: 028 30 139

Northern part: Filipa Visnjica No. 4, Room No. 18 (ex KTA Building), North Station Compound  
Tel: 063 197 6470 - fax: 028 30 139

**Nish/Nis**

"Dusanov Bazar" (Dusanova) Street  
3rd Floor, Office No. 308  
Tel: 018 515-727; 515-728

**Pejë/Peć**

Bill Clinton Street, No. 54  
Tel: 039 32 968 - fax: 039 32 970

**Podgoricë/Podgorica**

Crnogorskih Serdara  
Tel: 081 624 216

**Prishtinë/Priština**

Down town: Rexhep Luci 28/Goleska Street 2  
Tel: 038 225 473 - fax: 038 244 854  
Graçanicë /Graçanica: Behind the Municipality Building  
Tel: 038 225 473

**Prizren**

Jeronim Derada (ex. Zef Mark Lushi/Metohiska) No. 63/A  
Tel: 038 504 604 8046 - fax: 029 631 429

**Shkup/Skopje**

Vinicka Street No. 10 (CDRIM-building), first floor  
Tel: +389 22 656 291



www.kpaonline.org  
administrator@hpdkosovo.org

Get income from your property in Kosovo!

KPA Rental Scheme



Kosovo Property Agency

## The KPA Rental Scheme

### What is the rental scheme?

The Kosovo Property Agency (KPA) was established on the 4 March 2006 under UNMIK Regulation 2006/10. Among other tasks, the KPA is mandated to supervise the rental of abandoned property in Kosovo.

KPA recently initiated the rental scheme for properties under its administration. This scheme makes it possible for property right holders to receive a fixed income from their property by authorizing the KPA to rent it out until s/he decides to utilize the property in any other way.

### How to join the rental scheme?



Participation in the rental scheme is voluntary and simple. Just schedule a visit to one of the KPA offices (see the list on the back of this leaflet) and bring with you:

1. your ID-card;
2. your bank's written instructions on how to receive electronic payments from a bank in Kosovo;
3. postal address, your mobile phone number, and preferably an e-mail address.



### How will you receive rent for your property?



Rent may be received only if there is a tenant willing to rent your property. Therefore the KPA is not in a position to guarantee any payments – that depends fully on the rental market in the area your property is located. If the property is not allocated to a tenant, you will not receive any rental.

The value of the rent is fixed by the KPA on the basis of the current value of the property as determined by the public authorities.



The rental value is therefore not negotiable neither by the landlord nor the tenant. If you feel you are able to get a higher rental for your property on the private market, you may terminate the KPA-rental at any time (see below).



The rent is collected by the KPA on a monthly base after an initial payment of a deposit and one month rent in advance. If the rent is not paid, the KPA will evict the tenant. The deposit will cover potential unpaid rent or be returned to the tenant at the termination of the rental agreement.



### Who is the tenant?



When your property is included in the rental scheme, you have authorized the KPA to find a tenant. We will promote your property and make a rental agreement with the tenant of our choice.



### How to terminate the rental agreement and depart from the KPA-scheme?

You may terminate the rental agreement at any point in time by written notification to the KPA. Upon such instruction, we will notify the current tenant and finalize the accounts. This process may take up to three months.

